

RECRUITMENT NOTICE

Ref. No: DMIC IITGNL/2019-20/056

Dated: 30/05/2019

Applications are invited from eligible candidates for appointment on following positions in DMIC Integrated Industrial Township Greater Noida Limited on contractual basis:

S. No	Name of the Post	No of Post	Pay Scale	Age Limit	Qualification, & Experience
1.	GM (Projects & Technical)	01	37400-8700-67000	Minimum 40 years as on date of advertisement	<p>Qualifications (Essential): B.E/B. Tech in Civil Engineering, preferably M.E/M. Tech (Civil) from a reputed college/ university.</p> <p>Qualifications (Desirable): MBA / Post Graduate Programme (PGP) in Infrastructure Finance, Development & Management/Urban Infrastructure Management & Real Estate.</p> <p>Experience: Minimum 15 years of post-qualification experience as on date of advertisement.</p>
2	Chief Financial Officer	01	15600-7600-39100	Minimum 30 Years as on date of advertisement	<p>Qualifications (Essential): MBA (Finance) or equivalent from reputed Institution / Chartered Accountant / Cost Accountant.</p> <p>Experience: Minimum 6 years of post-qualification experience and experience in infrastructure sector dealing with corporate financial management including cost and budgetary control, institutional/multilateral finance, working capital management in an organization of repute. Should also have experience in dealing with Financial Planning, Project Structuring and Modeling of Urban / Industrial/ Infrastructure/ PPP projects, contract procurement, risk management, Government interfacing and its related areas. The candidate having the experience of working in a Government Sector /organization will be preferred.</p>
3.	Senior Manager (Urban Planning)	01	15600-6600-39100	Minimum 30 Years as on date of advertisement	<p>Qualification: should be a graduate in Architecture/Planning and Masters in Urban Planning or equivalent from a recognized University.</p> <p>Experience: Minimum 08(Eight) years of post-qualification experience as on date of advertisement in dealing with Urban/Industrial/Infrastructure/PPP projects, contract procurement, risk management, Government interfacing and its related areas.</p>
4.	Manager (Civil)	01	15600-5400-39100	Minimum 30 years as on date of advertisement	<p>Qualifications (Essential): Graduate in Civil Engineering or equivalent.</p> <p>Desirable: Candidates having M.E/M. Tech in Civil Engineering shall be preferred.</p> <p>Experience: Minimum 05 years of post-qualification experience (as on date of advertisement) in dealing with Urban/Industrial/Infrastructure/PPP projects, contract procurement, Government interfacing and its related areas.</p>

5.	Manager (Electrical)	01	15600-5400-39100	Minimum 30 years as on date of advertisement	<p>Qualifications (Essential): Graduate in Electrical Engineering or equivalent.</p> <p>Qualifications (Desirable): M.E/M. Tech in Electrical Engineering.</p> <p>Experience: Minimum 05 years of post-qualification experience in dealing with Power distribution/transmission, contract procurement, Government interfacing and its related areas.</p>
6.	Manager (Urban Planning)	01	15600-5400-39100	Minimum 30 years as on date of advertisement	<p>Qualification (Essential): Graduate in Planning/ Architecture with Masters in Urban/Regional/ Environmental Planning or equivalent from a recognized University with good academic record.</p> <p>Experience: Minimum 05 years of post-qualification experience in planning (Urban Planning / City Planning / Country Planning / Town Planning / Regional Planning / Infrastructure Planning / Transport Planning / Environmental Planning)</p>
7.	Manager (HR & Administration)	01	15600-5400-39100	Minimum 30 years as on date of advertisement	<p>Qualification (Essential): Full time MBA/ 2 years Post Graduate Diploma or equivalent in Human Resources/ Personnel Management from a recognized University/Institute with good academic record.</p> <p>Experience: Minimum 05 years of post-qualification experience as on date of advertisement in various HR functions.</p>
8.	Manager (Legal & Contracts)	01	15600-5400-39100	Minimum 30 years as on date of advertisement	<p>Qualification (Essential): Should have a degree in Law from reputed College/University.</p> <p>Qualification (Desirable): Post graduate qualification in Legal/Contract Management/Corporate Law/Business Law.</p> <p>Experience: Minimum 05 years of post-qualification experience as on date of advertisement in handling legal issues in case of corporate laws/ infrastructure projects.</p>
9.	Assistant Manager (Finance)	01	9300-4200-34700	Minimum 25 years as on date of advertisement	<p>Qualification (Essential): Chartered Accountant/Cost Accountant. Candidates with MBA (Finance) as an additional qualification or equivalent will be preferred.</p> <p>Experience: Minimum 2 years of post-qualification experience.</p>
10.	Assistant Manager (Information Technology)	01	9300-4200-34700	Minimum 25 Years as on Date of Advertisement	<p>Qualification (Essential): Full Time BE/ B.Tech / MCA or equivalent from a recognized university/institution.</p> <p>Experience: Minimum 3 years of post-qualification experience.</p>
11.	Executive – Secretarial Compliance	01	5200-2800-20200	Maximum 28 years as on date of advertisement	<p>Qualification (Essential): Graduate in any discipline from a recognized University and an associate member of Institute of Company Secretaries of India (ICSI).</p> <p>Experience: 0-2 years of post-qualification experience in handling secretarial and legal responsibilities and dealing with various authorities, tribunals and forums.</p>

Note:

1. The Job descriptions for each position can be viewed and downloaded from website www.iitgnl.com under careers section.

2. The candidates are required to submit their application and upload their CVs and photograph online through the application form available on the website under **Careers>apply online** link.
3. All applications shall be scrutinized against the eligibility criteria attached herewith and the candidates qualifying the eligibility criteria will be shortlisted for interview. Only shortlisted candidates shall be invited for interview.
4. The current pay scale is as per 6th pay commission pay in state of Uttar Pradesh and the same will be revised as per 7th pay commission pay in the state of Uttar Pradesh.
5. Initially the appointment shall be on contractual basis. However, the candidate may be absorbed into the company based on performance.
6. Applicants are advised to visit website www.iitgnl.com from time to time for subsequent Modifications/changes (if any) w.r.t. this advertisement as all subsequent notifications shall be published through the website of the Company only.
7. Only Indian nationals are eligible to apply.
8. The management reserves the right to cancel/restrict/enlarge/modify/alter the requirements/recruitment process advertised, if need so arise, without issuing any further notice or assigning any reason thereto.
9. Candidates against whom a criminal case is pending in a court of law need not apply.
10. No TA/DA will be provided for attending the interview.

Sd/-
(Director)

CV Evaluation Criteria

The CVs of all candidates complete in all aspects and fulfilling the minimum eligibility criteria shall be evaluated based on score in qualifying examination, other preferable/desirable qualification and previous work experience as per the below criteria.

Positions	Qualification - Maximum 10 Marks						Experience - Maximum 10 Marks		
	Essential Qualification	Score in Qualifying Exam Vs Marks	Prefereble Qualification	Marks	Desirable Qualification	Marks			
GM Projects	B.E/ B.Tech Civil	Below 60% - 3 Marks up to 75% - 5 Marks More Than 75% - 6 Marks	ME / M.Tech Civil	2 Marks	MBA / PGP in Infra. Finance / Urban Infra. Managemnt etc.	2 Marks	15 Years - 5 Marks	Up to 20 Years - 7 Marks	More Than 20 Years - 10 Marks
CFO	MBA (F) / CA /CWA	50% - 5 Marks Up to 75% - 7 Marks More Than 75% - 10 Marks	-	-	-	-	6 Years - 5 Marks	Up to 8 Years - 7 Marks	More Than 8 Years - 10 Marks
Senior Manager - Urban Planning	B.Arch /B.Plan + M. Plan	Below 60% - 5 Marks Up to 75% - 7 Marks More Than 75% - 10 Marks	-	-	-	-	8 Years - 5 Marks	Up to 10 Years - 7 Marks	More Than 10 Years - 10 Marks
Manager - Civil	B.E/B.Tech Civil	Below 60% - 3 Mark up to 75% - 5 Marks More Than 75% - 7 Marks	-	-	ME/M.Tech Civil	3 Marks	5 Years - 5 Marks	Up to 7 Years - 7 Marks	More Than 7 Years - 10 Marks
Manager - Electrical	B.E/B.Tech Electrical	Below 60% - 3 Marks up to 75% - 5 Marks More Than 75% - 7 Marks	-	-	ME/M.Tech Electrical	3 Marks	5 Years - 5 Marks	Up to 7 Years - 7 Marks	More Than 7 Years - 10 Marks
Manager - Urban Planning	Masters in Urban/Regional/ Environmetal Planning	Below 60% - 5 Marks Up to 75% - 7 Marks More Than 75% - 10 Marks	-	-	-	-	5 Years - 5 Marks	Up to 7 Years - 7 Marks	More Than 7 Years - 10 Marks
Manager - Legal & Contracts	LL.B.	Below 60% - 3 Mark up to 75% - 5 Marks More Than 75% - 7 Marks	-	-	LL.M/PG in Law	3 Marks	5 Years - 5 Marks	Up to 7 Years - 7 Marks	More Than 7 Years - 10 Marks
Asssistant Manager - Finance	CA/CWA	50% - 5 Marks Up to 75% - 7 Marks More Than 75% - 8 Marks	-	-	MBA (Finance)	2 Marks	2 Years - 5 Marks	Up to 3 Years - 7 Marks	More Than 3 Years - 10 Marks
Assiatant Manager - IT	BE/B.Tech (IT/CS) / MCA or Equivalent	Below 60% - 5 Marks Up to 75% - 7 Marks More Than 75% - 10 Marks	-	-	-	-	3 Years - 5 Marks	Up to 4 Years - 7 Marks	More Than 4 Years - 10 Marks
Executive - Secretarial Compliance	Graduate + CS	50% - 5 Marks Up to 75% - 7 Marks More Than 75% - 10 Marks	-	-	-	-	Up to 1 Year - 5 Marks	Up to 2 Years - 10 Marks	-

Minimum score required to be eligible for Interview: Candidates scoring minimum 10 Marks on the above evaluation criteria shall be eligible to be called for interview.

Invitation for interview : Top Ten (10) candidates out of candidates eligible for interview shall be shortlisted and be invited for interview.